

	QE2 Individual Service Category	Detailed Category	02.12.2014 v5.7 Description	Program Availability		
				I & R	Employ- ment	PE
Assessment	Assessment	Benefits Orientation	Gather preliminary data and information to educate the consumer about the work incentive strategies available and to identify, in a general manner, the impact employment will have on the consumer's benefits.	No	Yes	Yes
		Career planning	Identify strengths, resources, priorities, concerns, abilities, capabilities, & interests; assist with choice of employment goal & plan of VR services, using interviews, career counseling, standardized tests, & simulated work activities.	No	Yes	Yes
		Community assessment	Identify employment and training assets, analyze jobs and job tasks using community work and training sites.	No	Yes	Yes
		IL skills	Identify abilities and needs in employment related self care and daily living activities	No	Yes	Yes
		Vocational Evaluation	Vocational testing by Vocational Evaluators to assist with choice of employment goal & plan of VR services, using interviews, career counseling, standardized tests, & simulated work activities	No	Yes	Yes
		VR Orientation	Orient potential applicant to the Vocational Rehabilitation Employment Program	Yes	Yes	No
	Assessment supports	Assistive devices-non prescriptive	Any items to increase, maintain, or improve functional capabilities during assessment services for eligibility and/or planning.	No	Yes	Yes
		Assistive Technology use	Skill building to operate and use assistive technology devices during assessment services for eligibility and/or planning.	No	Yes	Yes
		Background Check	Background check required for assessment services for eligibility and/or planning	No	Yes	Yes
		Benefit analysis (grant)	Preliminary data and information gathering with consumer and referring VR staff to educate them about the work incentive strategies available and to support decision making and goal development.	No	Yes	Yes
		Employ/Trng Med Supports	School or employment required physicals, drug screens, and immunizations, not to exceed \$300, required to determine IPE goal	No	Yes	Yes
		Eyeglasses	Examination, corrective lenses, and frames needed to support assessment services for eligibility or planning	No	Yes	Yes
		Hearing aids	Hearing aids, ear molds, and fitting needed to support assessment services for eligibility or planning.	No	Yes	Yes
		Child care (in-home)	Child care necessary to support assessment services for eligibility and/or planning provided in the consumer's home or in the home of an unlicensed daycare provider.	No	Yes	Yes
		Child care (out-of-home)	Child care necessary to support assessment services for eligibility and/or planning provided in a licensed home day care or licensed daycare center.	No	Yes	Yes
		Disability Verification Form	Completion of form to support eligibility and/or planning.	No	Yes	Yes
		Interpreter-Foreign language	Language interpretation for a person who does not comprehend English during assessment services for eligibility and/or planning.	No	Yes	Yes
		Interpreter-Hearing impaired	Sign language interpretation for person with a hearing impairment during assessment services for eligibility and/or planning.	No	Yes	Yes
		Job coach	Make job coach available to support on-the-job evaluation.	No	Yes	Yes
		Lodging & Per Diem	Meals and lodging while traveling for assessment services for eligibility or planning.	No	Yes	Yes
		Medical evaluation	Evaluation of physical or mental impairment by licensed practitioner to support career planning assessment.	No	Yes	Yes
		Medical/Hospital records	Photocopy of existing records, or completion of brief VR form to support career planning assessment.	No	Yes	Yes
		Neuropsychological Evaluation	Evaluation of cognitive, motor, behavioral, language and executive functioning by a licenses practitioner to support eligibility and/or planning.	No	Yes	Yes
		On-the-job evaluation	Make employer work site or community training site available to support community assessment.	No	Yes	Yes
		Other assistance	Other good or service necessary during assessment services for eligibility or planning, including physicals, drug screens and immunizations required for training and or job placement, limited to \$300.	No	Yes	Yes
		Personal care assistant	Assistance with the performance of self care and activities of daily living during assessment services for eligibility and/or planning.	No	Yes	Yes
		Physical Capacity Form	Completion of form to support eligibility and/or planning.	No	Yes	Yes

		Private Vehicle	Mileage for consumer to participate in assessment services for eligibility and/or planning, also includes purchase of a bicycle	No	Yes	Yes
		Public Transportation	Public transportation for consumer to participate in assessment services for eligibility and/or planning.	No	Yes	Yes
		Reader	Reading text and written materials during assessment services for eligibility and/or planning, includes note takers	No	Yes	Yes
		Rehab technology repair	Repair of eyeglasses, hearing aids, prosthesis, durable medical goods, or assistive technology devices during assessment services for eligibility and/or planning.	No	Yes	Yes
		Self employment consultation	Assistance with market analysis, development of business plan, and securing financing of a business or trade.	No	Yes	Yes
		Tutor	Provides instruction and guidance to a consumer in a training program to determine eligibility and/or planning.	No	Yes	Yes
		Vehicle repair	Repair of personal vehicle used to travel during assessment services for eligibility and/or planning.	No	Yes	Yes
Team Services	Counseling	Personal adjustment	Assistance with ways to manage crises, make good decisions, and solve problems.	No	Yes	Yes
		Disability awareness	Assistance with understanding disability and how it affects life and work.	No	Yes	Yes
	Employment	Job-seeking skills training	Skill building in job seeking methods: resume and cover letter development, filling out applications, interview preparation, Internet job search.	No	Yes	No
		Job placement assistance	Assistance and support in: job referrals, selective placement, and other help in obtaining employment.	No	Yes	No
		Job retention assistance	Skill building, support, and assistance in: job retention skills, job keeping support, monitoring job performance, and other help to maintain employment.	No	Yes	Yes
	IL skill training	Employment success skills	Skill building in: appropriate work behaviors; self-esteem; stress management.	No	Yes	Yes
		IL exploration & skills	Skill building in: preparing for adult & community living, basic homemaking skills; energy & time management, dress & appearance for employment; financial management, transportation use; and other activities of daily living.	No	Yes	Yes
		Personal management	Skill building in: problem solving; decision making; goal setting; study skills.	No	Yes	Yes
	Miscellaneous training	VR provided skill building	Specific VR staff provided skill building such as: Banking Careers, Hospital Careers, Computer Orientation, Introduction to MS Office, or other work skill areas.	No	Yes	Yes
		Assistive Technology use	Skill building to operate and use assistive technology devices.	No	Yes	Yes
	Rehab. technology	Rehab engineering	Identify needed modifications, assistance with securing necessary plans & quotes, and work with qualified providers to complete modifications.	No	Yes	Yes
Post Secondary	Post secondary training	College training	Financial aid to obtain a baccalaureate degree or above.	No	Yes	No
		Technical training	Financial aid to obtain an associate degree, or diploma or certificate from program offering Federal Student Financial Aid	No	Yes	No
	Post Secondary Support	Background Check	Background check required by a school, program, or course as a part of Post Secondary Training.	No	Yes	No
		Books & Supplies-College	Textbooks and supplies required to participate in college training.	No	Yes	No
		Books & Supplies-Technical	Textbooks and supplies required to participate in technical training.	No	Yes	No
		Child care (in-home)	Child care provided in the consumer's home or in the home of an unlicensed daycare provider during post secondary training.	No	Yes	No
		Child care (out-of-home)	Child care provided in a licensed home, child care or licenses daycare center during post secondary training.	No	Yes	No
		Increased living costs	Additional costs of food, clothing, shelter, and other subsistence costs caused by participation in college or technical training, including cost of dormitories and meal plans.	No	Yes	No
		Private vehicle	Mileage and parking fees for travel to college or technical training.	No	Yes	No
		Public transportation	Bus passes for travel to college or technical training.	No	Yes	No
		Special fees-College	Special fees required by college that are paid to a different entity than tuition and fees.	No	Yes	No
		Special fees-Technical	Special fees required by technical training institution that are paid to a different entity than tuition and fees.	No	Yes	No
		Tools-College	Tools required to participate in college training.	No	Yes	No

		Tools-Technical	Tools required to participate in technical training.	No	Yes	No
		Uniforms & clothing	Uniforms and work clothing required for participation in college or technical training.	No	Yes	No
	PS Personal assistance	Interpreter-Hearing impaired	Sign language interpretation for person with a hearing impairment.	No	Yes	No
		Interpreter-Foreign language	Language interpretation for a person who does not comprehend English.	No	Yes	No
		Personal Care assistant	Assistance with the performance of self care and activities of daily living.	No	Yes	No
		Reader	Reading text and written materials, includes notetakers.	No	Yes	No
		Tutor	Provides instruction and guidance to a consumer in a in a post secondary college or technical training program.	No	Yes	No
Community Services	Treatment	Drugs	Prescribed medication for a physical or mental impairment.	No	Yes	Yes
		Medical treatment	Treatment of a physical or mental impairment.	No	Yes	Yes
	IL skill training	IL exploration & skills	Skill building in: preparing for adult & community living, basic homemaking skills; energy & time management, dress & appearance for employment; financial management, transportation use; and other activities of daily living.	No	Yes	Yes
	Job readiness training	Job readiness training	Skill building in “soft skills” required for world of work (work habits, attendance, punctuality, dress, grooming, etc).	No	Yes	Yes
	On-the-job training	Job coach	Skill building by skilled job trainer in areas required for acceptable job performance.	No	Yes	Yes
		On-the-job Training	Skill building by employer in areas required for acceptable job performance.	No	Yes	Yes
		Placement with Job coach	Placement in a job and skill building by skilled job trainer in areas required for acceptable job performance.	No	Yes	Yes
	Supported employment	Crew supported employment	Intensive job skill training at a work crew, enclave, or other group worksite by skilled job trainer and related services.	No	Yes	No
		Individual supported employment	Intensive job skill training at an individual placement worksite by skilled job trainer and related services.	No	Yes	No
	Miscellaneous training	Academic/literacy Basic	Literacy training and basic academic skills (Adult Basic Education, General Educational Development, ESL), includes cost of tuition, fees, text books, and course supplies.	No	Yes	Yes
		Assistive Technology Use	Skill building to operate and use assistive technology devices, includes Driver’s training for AEVID driving systems	No	Yes	Yes
		Benefits analysis (grant)	Review comprehensive consumer information, assess real or potential impacts of employment and other changes to federal and state benefit programs and financial well-being. Outline available options & work incentive strategies with projected financial outcomes for each. Training in a specific area or topic for work or disability related skill building, including diploma or certificate from program not offering Federal Student Financial Aid. Includes tutoring. Financial assistance includes cost of tuition, fees, text books, and course supplies.	No	Yes	Yes
		Skill building	Examples include: occupational skill certificate, sign language, cognitive retraining, driver education, keyboarding, Word, Excel, or other computer application, and similar specific skill training, also includes classes consumers take to renew teaching certificates or get certified in another state	No	Yes	Yes
	Small business	Licenses/permits	Occupational licenses or business permits required for business or trade.	No	Yes	No
		Professional Technical Assistance	Professional technical support to include, but not limited to, legal and accounting services necessary to support the small business			
		Start-Up expenses	Operating costs essential to the initial operation of the new business enterprise, such as rent, utilities, business liability insurance and advertising.			
		Technical assistance	Provide monitoring and follow up services for business or trade.			
		Tools/equipment/stocks	Occupational tools, business equipment, and stocks of goods required for business or trade.			
		Vehicle-initial costs	Down payment, insurance, and licensing of vehicle required for business or trade.			
	Rehab technology	Durable medical goods - prescribed	Wheelchairs, walkers, crutches, canes, and other durable goods	No	Yes	Yes

		Home modification	Modification of home necessary for employment related activity.	No	Yes	Yes
		Prosthesis	Prosthetic and orthotic devices.	No	Yes	Yes
		Rehab engineering	Identify needed modifications, assistance with securing necessary plans & quotes, and work with qualified providers to complete modifications.	No	Yes	Yes
		Vehicle modification-Existing	Assistance with existing modifications to enable person to ride or operate.	No	Yes	Yes
		Vehicle modification-New	Modification of vehicle to enable person to ride or operate.	No	Yes	Yes
Supports	Technology support	Assistive devices-non prescribed	Any items to increase, maintain, or improve functional capabilities.	No	Yes	Yes
		Computer	Includes CPU, Monitor, Keyboard, Modem, Printer, Basic Productivity Software & Antivirus .	No	Yes	Yes
		Eyeglasses	Examination, corrective lenses, and frames.	No	Yes	Yes
		Hearing aids	Hearing aids, ear molds, and fitting.	No	Yes	Yes
		Rehab technology repair	Repair of eyeglasses, hearing aids, prostheses, durable medical goods, or assistive technology devices.	No	Yes	Yes
		Worksite modification	Modification of work setting to enable person to perform essential job functions.	No	Yes	Yes
	Maintenance	Increased living costs	Additional costs of food, clothing, shelter, and other subsistence caused by participation in services.	No	Yes	Yes
		Lodging & Per Diem	Meals and lodging while traveling for services, including assessment services to establish eligibility or develop IPE.	No	Yes	Yes
		Relocation	Moving, insurance of household goods, and in-transit meals, lodging, and gas expense	No	Yes	Yes
		Security deposit - Rental	Deposits on rental housing, including payment of first month's rent.	No	Yes	Yes
		Uniform & clothing	Uniforms and work clothing required for training, job seeking, or employment; Safety Boots –steel reinforced toe; Non safety work boot or shoe-required by employer or training site; Casual Shoes- all other shoes required for employment, interview or training.	No	Yes	Yes
		Utility initiation	One time fee to initiate gas, electricity, or telephone services.	No	Yes	Yes
	Personal assistance	Interpreter-Foreign language	Language interpretation for a person who does not comprehend English. For use in I & R do a letter contract as an operations expense.	No	Yes	Yes
		Interpreter-Hearing impaired	Sign language interpretation for person with a hearing impairment. For use in I & R do a letter contract as an operations expense.	No	Yes	Yes
		Personal Care attendant	Assistance with the performance of self care and activities of daily living.	No	Yes	Yes
		Reader	Reading text and written materials, includes note takers.	No	Yes	Yes
		Tutor	Provides instruction and guidance to a consumer while in a training program (other than post secondary).	No	Yes	Yes
	Transportation	Private vehicle	Mileage for travel to receive services (other than post secondary), also includes purchase of a bicycle.	No	Yes	Yes
		Public transportation	Bus passes for recurring travel to receive services (other than post secondary) .	No	Yes	Yes
		Vehicle repair	Repair of personal vehicle used to travel to services (other than post secondary) or employment.	No	Yes	Yes
	Other services	Background Check	Background check required by an employer and paid to the employer.	No	Yes	Yes
		Child care (in-home)	Child care provided in the consumer's home, or in the home of an unlicensed daycare provider..	No	Yes	Yes
		Child care (out-of-home)	Child care provided in a licensed home day care or licenses daycare center.	No	Yes	Yes
		Employment/Training Medical Supports	School or employment required physicals, drug screens, and immunizations, not to exceed \$300.	No	Yes	Yes
		Licenses and permits	Licenses, permits, registrations, or certifications required for occupation or employment.	No	Yes	Yes
		Other assistance	Assistance for an unlisted good or service necessary to achieve the employment goal, limited to \$300.	No	Yes	Yes
		Tools-Employment	Tools in connection with on-the job training, apprenticeship and miscellaneous training or job placement assistance.	No	Yes	Yes